DUTY OF CARE : WASTE TRANSFER NOTE (WTN)

Version 6 - 13.02.2019

Revive IT

www.reviveit.co.uk

SECTION A - Description of waste - PART A1, A2 A3:

Description	Quantity	Approx weight per item (kg)	Total Weight (kg)	Physical form / how is it contained?	EWC CODE
PC		10	0	Solid / Loose	20:01:36
Server		20	0	Solid / Loose	20:01:36
Printer/Fax/Scanner		10	0	Solid / Loose	20:01:36
Networking		5	0	Solid / Loose	20:01:36
			0	Solid / Loose	20:01:36
			0	Solid / Loose	20:01:36
Toner / Ink Cartridges		1	0	Solid / Loose	08:03:18
Misc		N/A		Solid / Loose	20:01:36
	Total Weight (kg):		0		

SECTION B - Current holder of the waste - Transferor

By signing in Section D below (1) I confirm that custody of all equipment has been transferred immediately to Revive IT (2) I am legally allowed to tranfer custody of the inventory (3) I have fulfilled my duty to apply the waste hierarchy.

B1 - Organisation, name and contact details:

Instructions for customer service team:

SIC code (2007): 43.21

B2 - Applicable authority: Local council & Environment Agency

B3 - Are you:
The producer of the waste? **YES**
The importer of the waste?
The local authority?
The holder of an environmental permit?
Permit number:
Issued by:
Registered waste exemption?
Details inc. reg number:
Registered waste carrier, broker or dealer?
Registration number:
Other details?

C3 - Are you:
The holder of an environmental permit?
Issued by:

SECTION C - Transferee (Revive IT)

C1 - Representative:

Company name and address:
Revive IT Recycling Ltd
7-8 Buslingthorpe Green
Leeds
LS7 2HG

Vehicle Reg:

C2 - Are you:
The local authority? NO

Registered waste exemption? YES
Details, including registration number:
T11 Exemption - NC2/061261/2018

A registered waste carrier, broker or dealer? YES
Registration number: CBDU179528
Details (are you a carrier, broker or dealer?)
Carrier, Broker and Dealer

D2 - Broker or dealer who arranged this transfer:
Revive IT Recycling Ltd
7-8 Buslingthorpe Green
Leeds
LS7 2HG

SECTION D - The transfer

D1 - Address of transfer or collection point:
Postcode: See B1
Date of transfer (DD/MM/YYYY):

Registration number: CBDU179528
Collection time:

Transferee's signature:

Name:

Representing: **Revive IT Recycling Ltd**

Transferor's signature*:

Name:

Representing:

*By signing above I confirm acceptance of the associated Service, Collection & GDPR Contract Form.

SECTION E - Data Sanitization Capability Statement:

At customers site:		Media type:	At processing facility:	
Reuse:	**Destruction:**		**Reuse:**	**Destruction:**
HDD & Additional storage device removal - system resets	Shredding / Crushing / Physical destruction	Standard computers / Servers / Laptops	HDD & Additional storage device removal - system resets	Shredding / Crushing / Physical destruction
Blancco / MediaClone Superwiper / CRU Erazor Ultra / Revive IT Wiping System 1.2 / OEM Utilities / Linux Secure Erase	Shredding / Crushing	Hard drives inc. SSD	Blancco / MediaClone Superwiper / CRU Erazor Ultra / Revive IT Wiping System 1.2 / OEM Utilities / Linux Secure Erase	Shredding / Crushing
Reset electronically	Control panel / mainboard destruction - if applicable HDD removal	Printers / MFPs / Copiers	Reset electronically	Control panel / mainboard destruction - if applicable HDD removal
Reset electronically or data sanitized - confidential data deleted	Physical destruction via damage to the solid state chip	Thin clients	Reset electronically or data sanitized - confidential data deleted	Physical destruction via damage to the solid state chip
Factory reset / security wipe / Blancco wipe	Shredding	Mobile phones / Tablets	Factory reset / security wipe / Blancco wipe	Shredding
Factory reset / reflash / secure erase	Physical destruction via damage to the solid state chip(s) & connection ports - storage device removal	Routers / Firewalls / Networking hardware	Factory reset / reflash / secure erase	Physical destruction via damage to the solid state chip(s) & connection ports - storage device removal
Decided by case by case basis	Decided by case by case basis	AV Hardware	Decided by case by case basis	Decided by case by case basis
n/a	Shredding	Media tapes / VHS tapes / CDs / Floppy discs	n/a	Shredding
Security wipe	Physical destruction or Shredding	USB / Security generators / Flash cards	Security wipe	Physical destruction or Shredding
n/a	Shredding	Confidential paperwork	n/a	Incineration
Decided by case by case basis	Decided by case by case basis	Other	Decided by case by case basis	Decided by case by case basis